

## **Instructions for filling out Claim Form D**

### **1. Manner of filing the claim Form**

- 1) Download the relevant form (mentioned below) from the Company website, <http://coastalprojects.co/>
- 2) File the Form Electronically, save it and email the pdf copy to [ip.coastal@in.ey.com](mailto:ip.coastal@in.ey.com). (Put subject of email as- **Claim: <Name of the Creditor>**).
- 3) Print the updated form, sign it and send it to the following address:

Mr Ravi Sankar Devarakonda

C/o EY Restructuring LLP

Oval Office, 18, iLabs Centre, Hitech City,

Madhapur, Hyderabad,

Telangana-500081

**The operational creditors, including workmen and employees and other creditors may submit the proof of claims by in person, by post or electronic means.**

### **2. Documents to be attached to the form**

#### **Ø Form D (Workman Or An Employee)**

- Identity proof (Aadhar card/pan card/etc.)
- Salary statement
- Bank statements
- Break up of claim amount
- PF statement
- Appointment/Increment/Resignation Letter
- Copy of Full & Final settlement
- Any other information as applicable

**Submission of false or misleading proofs of claim shall attract penalties under The Insolvency and Bankruptcy Code, 2016.**

Note: *In case of any query regarding the claim form, email us at [ip.coastal@in.ey.com](mailto:ip.coastal@in.ey.com)*